

CONTACT INFORMATION

Directors/Owners names and addresses:

Name	Address

Purchasing Contact

	Phone
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Accounts Contact

	Phone
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I/We hereby declare that the information stated on this application is true and correct. Should this application be approved, I/we agree to abide by the terms and conditions of trade as specified by CCS on the attached form which I/we have read, understood and confirmed by my signature.

Name Position Date

Name Position Date

Office Use Only

Creditor	Terms	Comments

Account Number:	Date:
Added to Mailing List:	Date:



Terms and conditions of Trade

Interpretation: “Complete” and “C.C.S” mean Complete Cleaning Supplies Pty Limited. Words in the singular shall be deemed to include the plural and vice versa.

Credit: Credit is not intended for use by the account holder as a substitute for working capital. The extension of credit is solely at the discretion of **C.C.S**. The terms and conditions detailed on this form apply to all credit transactions.

Our credit terms are strictly thirty (30) days net, which requires that your account is **paid in full during the month after date of purchase**. We do not accept a query on part of an account as sufficient reason for non-payment. We expect all payments other than the adjustment be paid on or before the due date. **Should payment not be made by the due date the customer will pay all costs and expenses including legal costs and mercantile agent fees which may be incurred in attempting to recover the overdue amounts.** In such an event all monies owing whether overdue or not become payable immediately. A charge of \$20.00 will be made to cover the cost of any customers' cheques dishonored or not accepted by the customer's bank.

Prices and delivery: Our prices are subject to change without notice. Goods will be invoiced at prices current at the time of dispatch. Whilst all reasonable effort will be made by us to comply with a customers particular delivery requirements or specifications, orders may be cancelled by a customer in part or totally if such requirements are not met. A customer will not be entitled to compensation for our failure to comply with the customer's delivery requirements or for a small variation in the goods supplied from changes in manufacture.

Title: By accepting delivery a customer acknowledges that ownership of delivered goods only transfers to the customer when all amounts owing to **C.C.S** by the customer for those goods are paid to **C.C.S** in full.

Complete Cleaning Supplies Pty Limited, have the right until such payment is made in full, to recover the goods. The customer acknowledges our right or the right of our employees or for agents duly authorized by **C.C.S** to enter the customers premises and the customer will be obliged to deliver up the goods if and when requested. While the customer has the right to sell the goods to a third party in the normal course of the customers trading, the customer agrees that the goods are held in good faith on our behalf until such time as ownership pass as a result of payment in full.

Goods and Services Tax: Unless other wise stated, all prices are quoted inclusive of Goods and Services Tax. Goods and Services Tax will be charged at the legislated rate at delivery time

Goods return: Goods may not be returned unless authorized by an officer of **C.C.S**. should such authorization not be obtained we reserve the right to return goods to the customer at the customer's expense. Goods returned may be credited at our discretion. Goods returned will only be accepted if in “as new” condition in original packaging, Goods returned to **C.C.S** as faulty or incorrectly supplied (provided can be shown to our satisfaction as ours) may only be returned by a carrier nominated by **C.C.S** at a rate nominated by **C.C.S**. Should a carrier not be nominated by us be used, and the rate be in excess of which the usual to us, the difference between the rate charged and the usual rate to us will be paid by the customer. A restocking fee of 20% of the value of the items returned will apply to all goods retained as not required or incorrectly ordered.

Order Size: We reserve the right to stipulate minimum order sizes or minimum quantities of any item(s) sold.

Stopping Supply: The acceptance by us of an order does not negate our right to withhold supply. Due to any of the above terms and conditions not being met, or due to discontinuation of a line due to manufacturing changes or any other reason determined by **Complete Cleaning Supplies Pty Ltd**.

Notice of Disclosure of your credit information to a credit reporting agency (Privacy Act 1988)

Complete Cleaning Supplies may give information about you to a credit reporting agency for the following purposes

- To obtain a consumer credit report about you, and/or
- Allow the credit reporting agency to create or maintain a credit information file containing information about you

This information is limited to:

- Identity particulars – Your name, sex, address (and the previous two addresses), date of birth, name of employer, and drivers license number
- Your application for credit or commercial credit – the fact that you have applied for credit and the amount
- The fact that **Complete Cleaning Supplies** is a current credit provider to you.
- Loan repayments which are over due by more than 60 days, and which debt collection action has started
- Advice that your loan repayments are no longer overdue in respect of any default that had been listed
- Information that, in the opinion of **Complete Cleaning Supplies** you have committed a serious credit infringement (that is, acted fraudulently or shown an intention not to comply with your credit obligations)
- Dishonoured Cheques – cheques drawn by you for \$100 or more, which have been dishonoured more than once.

Period to which this understanding applies

This information may be given before, during or after the provision of credit to you.

Terms accepted : _____ **Date:** _____